



Hiro talks with the long-distance operator.
 Operator: Thank you for using AT & T. May I help you?
 Hiro : I want to call Japan
 Operator: May I have the number please?
 Hiro : It`s 045 – 4321-9876
 Operator: That`s 045-4321-9876.right?

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講師のスカイプチャットにテキスト名を送って下さい

Your teacher can send you the complete material.

Please ask them to send the complete version of this material before the lesson.

| | |
|----------------|---|
| employer | One who pays another to do work |
| persuade | To convince someone of something |
| formalize | To make official or standard |
| proposal | A suggested plan |
| reject | To not accept |
| correspondence | Communication by letters |
| course | Line of motion or direction |
| policy | A general rule; usually of a government, business or organization |
| memo | A short, work-related note |