

TOEIC LESSON MANAGEMENT (25- minute lesson)

GENERAL INSTRUCTIONS

- A. Orient student on what he/she will do in each type of test. Do this only on chapter 1. **For the remaining chapters; you don't have to do the orientation.**
- B. Student must type his/her answer on the Skype chat box.
- C. Read the choices for students using the correct pacing and enunciation. (for listening test)
- D. Read clearly.

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correct answer.

- D. Follow up and give more attention and time to the item which the student commits mistake.
- E. Help him/ her know the elimination process/ strategy in answering this test.

You may ask this sample question for student to think and analyze the choices: *Why is choice B not the correct answer?*

Why should C be the correct answer?

CHAPTER 1

In the Office



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PART 1 Pictures

PART 2 Question - Response

PART 3 Short Conversations

PART 4 Short Talks

PART 5 Missing Word

PART 6 Reading

PART 7 Reading Comprehension

Strategies in Picture Story

In TOEIC Test you will be shown pictures.

You will hear short statements about each picture.

You must choose which statement best describes what you see in the picture.

These statements will be spoken only once. They will not be repeated.

These statements will not be written in the actual test book.

In your actual test book you will see:



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(C) The scientist is conducting an experiment.

(D) The technician is soaking a bone.

TIPS:

When you listen to the statements,

It is important to listen carefully.

The statements must match the context of the photograph.

Let's analyze the answer choices.

Choice (A): The conductor is raising his baton.

The person in the photograph could be an orchestra conductor or a train conductor even though the clothing is not appropriate to either profession. The person is raising something, but in his hand, a baton.

Choice (B): The musician is recording his experiences.

The person in the photograph could be a musician; he is holding something that looks like a mike. However the clothes are not the kind of musicians might wear. Further, the context of the picture does not look like a recording studio.

Choice (C): The scientist is conducting an experiment.

The person is wearing a laboratory gown (or lab gown) the instrument and the panels are likely the instruments of a scientist. Therefore mark the oval C on your answer sheet. Try to match the activities, looks and other small details in the picture.

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Then listen to the four statements.

One of the statements will probably be close to the sentence you made up.

As you listen to the statements, do not be confused

by words that sound similar to words in the photo
words that are in the photo but are used out of context
words that are related to the photo but are not in the photo.



1.
A. They are having an argument.

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2.
A. The table is messy.
B. There is a newspaper on the table.
C. There are 5 chairs.
D. There are flowers in the vase.



3.

A. There man and the woman are friends.

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4.

A. They are wearing eyeglasses.

B. They are standing next to the computer.

C. They are looking for an envelope.

D. They are looking out the window.



5.
A. There is a table for two.

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6.
A. There are monitors on the desks.
B. They are having a party.
C. There are flowers on the desk.
D. The desk is green.



- 7.
- A. There is a white envelope under the table.
 - B. There is a white envelope next to the table.

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- 8.
- A. The woman is taking down notes.
 - B. They are sitting on the floor.
 - C. The woman is wearing a pink shirt.
 - D. They are writing a letter.



9.
A. A man is arranging the chairs.

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10.
A. Each person has a pen.
B. They are drinking coffee.
C. Each person is wearing a ring.
D. The coffee is served hot.