

TOEIC 2-5 Incomplete Sentence

HOMEWORK: 2-4

Kindly give the definition of the following words and use them in the sentence next time

1. **dwindle** - to become smaller and smaller; shrink; waste away

Sample Sentence: His vast fortune has dwindled away.

2. **futile** - incapable of producing any result; ineffective; useless; not successful

Sample Sentence: Attempting to force-feed the sick horse was futile.

3. **proponent** - a person who puts forward a proposition or proposal.

Sample Sentence: Steve Jobs was the proponent of Apple Computer

Teacher's Manual

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- a. both
 - b. either**
 - c. neither
 - d. or
2. The management of City Cable is _____ sorry for the interruption of services on Saturday.
- a. quickly
 - b. gladly
 - c. deeply**
 - d. lately
3. Mr. and Mrs. Spellborn will be joining the party late due to _____ son's school play.
- a. they
 - b. their**
 - c. theirs

- d. them
4. The software she _____ at the trade fair last week did not come with a manual.
- a. purchase
 - b. purchasing
 - c. purchases
 - d. purchased**
5. The last _____ for the new position did very poorly on his interview.
- a. applying
 - b. application
 - c. applicant**
 - d. appliance
6. The contract for the new leasing agreement is _____ ready for you to sign.
- a. once

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8. We were not satisfied with the _____ of the paper menus, so we sent them back.
- a. thick
 - b. thickly
 - c. thickness**
 - d. thicker
9. Meeting Room B will be unavailable _____ the next three weeks due to repairs.
- a. in
 - b. over**
 - c. at

- d. about
10. In case of computer failure or malfunction, please _____ to the technical manual for assistance.
- a. inquire
 - b. browse
 - c. check
 - d. refer**
11. Please fill out your paper work _____ company guidelines.
- a. in accordance with**
 - b. accordingly
 - c. according
 - d. accord
12. The Sales Department, in light _____ the recent drop in sales, warns that earnings
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- c. promoting
 - d. promotion**
14. Guests of the hotel can _____ a free breakfast buffet coupon at the concierge desk.
- a. consume
 - b. refund
 - c. obtain**
 - d. inquire
15. Staff filing travel expense accounts are reminded to fill out their applications as _____ as possible.
- a. long
 - b. timely**

- c. inaccurately
- d. loud

HOMEWORK: Fill in the blanks

1. or/and/neither/either/both

- a. He forgot to bring _____his sweater and his jacket.
- b. She will come _____Saturday or Sunday.
- c. He can _____ speak German nor French.
- d. I can come now _____later.

2. change to adverb

- a. He left the classroom (quick) _____.
- b. She (glad)_____told me why she won the game.
- c. We (do)_____secret to tell you did not get the job.

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- a. We never _____products online.
- b. She usually _____everything by credit card.
- c. We will be _____a new car soon.
- d. They just _____a new house two months ago.

5. appliances/applying/application/applicants

- a. He is _____for the new management position.
- b. Please fill out this_____ and then wait your turn.
- c. There are five _____for the job - all women.
- d. _____like toaster and blenders make good gifts.